



A play-based kindergarten readiness program for 3 and 4 year olds
41671 Ten Mile Road Novi, MI 48375 ♥ (248) 349-3223 ♥ www.novipreschool.com

Novi Co-op Preschool Discipline Policy

We believe each child is unique and should be allowed to develop at his or her own pace. Our priority is to provide a safe, nurturing environment where children are challenged and allowed to grow at their individual rates. Conflicts may arise when children interact in a classroom setting. We will take every opportunity to teach each child ways to solve their differences in a PEACEFUL manner. We will praise and recognize positive behavior, while discouraging & constructively addressing negative behaviors. We believe discipline is not about punishment, but rather about teaching appropriate forms of behavior.

These are the steps which will be followed:

1. **REDIRECTION:** Positive methods will be used to redirect a child's unwanted behavior into more acceptable modes of interacting with their peers.
2. **CONFLICT RESOLUTION:** This is a technique used by our teachers to help our young students learn the skills to resolve conflicts independently. The techniques teach the children good self-concepts, while helping them grow in social awareness, acquire communication skills and develop respect and empathy for others.
3. **SEPARATING** a child from the group for a short period of time. (Parents may be contacted at this time.)
4. **ONGOING UNWANTED BEHAVIOR:** If the unwanted behavior continues to be an ongoing experience week to week, documentation of the misbehavior will be kept by the teacher. The teacher will then have a conference with the parents. If the unwanted behavior is a safety threat to other students in the class, the parent will be asked to stay in the classroom to assist in redirecting their child's behavior. If the unwanted behavior is merely a disturbance, the parent may be asked to stay in the classroom and/or to work on positive reinforcement at home. The teacher will consult with the parents on an ongoing basis about the child's progress.
5. **RESOLUTION:** After the above steps have been taken and 1-2 months or an otherwise reasonable amount of time has passed, the parents, teacher, and President will have a conference. If the unwanted behavior has not improved, or it is still a safety threat to the other children, then the parents may be asked to withdraw their child from the preschool. Any monies due to the parents will be returned to them within two weeks from the date of withdrawal.

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